



Government of the People's Republic of Bangladesh  
Local Government Engineering Department  
My Village-My Town: Pilot Village Development Project  
LGED, LGED Bhaban, (Level-08)  
Agargaon, Sher-e-Bangla Nagar  
Dhaka-1207  
[www.lged.gov.bd](http://www.lged.gov.bd)



“শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি”

Memo No: 46.02.0000.686.11.003.23.25

Dated: 27/12/2023

**Request for Expression of Interest (EOI)  
For  
Selection of Individual Consultant  
Package No. MVMT/IC-01**

1.	Ministry/Division	Ministry of Local Government, Rural Development & Co-operatives /Local Government Division				
2.	Agency	Local Government Engineering Department (LGED)				
3.	Procuring Entity Name	Project Director, 'My Village-My Town: Pilot Village Development Project'				
4.	Procuring Entity Code	Not at present.				
5.	Procuring Entity District	Dhaka				
6.	Expression of Interest (EOI) for selection of Individual Consultant	Individual Consultant (National) (Time Based)				
7.	Title of Service	<b>Request for Expression of Interest (EOI) for Selection of Individual Consultant</b>				
8.	EoI Ref. No.	Memo No: 46.02.0000.686.11.003.23.25				
9.	Ref. Date	27/12/2023				
<b>KEY INFORMATION</b>						
10.	Procurement Sub-Method	Selection of Individual Consultant (National) (Time Based)				
<b>FUNDING INFORMATION</b>						
11.	Budget and Source of Funds	GOB				
12.	Development Partners (if applicable)	Not Applicable				
<b>PARTICULAR INFORMATION</b>						
13.	Project Code (if applicable)	224380100				
14.	Project Name	My Village-My Town: Pilot Village Development Project				
15.	Place of EoI submission	Office of the Project Director, 'My Village-My Town: Pilot Village Development Project', 48/3 Monico Mina Tower (level-05), West Agargaon, Shere Bangla Nagar, Dhaka-1207.				
16.	EoI closing date & time	Date	Time			
		10/01/2024	02:00PM			
<b>INFORMATION FOR APPLICANT</b>						
17.	Brief Description of Assignment	<p><b>Assignments in brief :</b></p> <p>a) A major objective of this assignment is interministerial coordination regarding different component of the project , beyond the scope of the project but aligned with national goal and overall implementation plan of the government regarding 'My Village-My Town' implemented by other agencies. The other objectives are sustainable capacity building of LGIs, overall project supervision etc.</p> <p>b) Coordination of activities of the investment project outsourced to different firms/ research organizations with help from respective consultants.</p> <p>c) Coordination of inter-ministerial activities to ensure review, inputs, feedback, and approvals/alignment with government/ministerial partners on project issues, deliverable progress, and results for the success of the Project.</p> <p>d) Provides inputs to LGIs functionaries, LGED officials, ministerial officials, consultants, and stakeholders for efficient capacity building and operational support activities.</p> <p>e) Establishes solid working relationships with LGIs and critical stakeholders and supports the Project as a 'Local Governance Expert.'</p> <p>f) Support to build the capacity of relevant functionaries and local government officials by involving them in the project implementation and monitoring activities of the Project;</p> <p>g) Actively interact with LGIs and the Pilot Village community to share case studies, lessons learned, and best practices on the Knowledge management System.</p>				
18.	Experience, Resources & Delivery Capacity Required	Package No	Proposed Post, Number & Tentative Duration	Minimum Qualification	Minimum Experience	Working Station
		of MVMT/IC-01	Project Advisor 1 person (36 Months)	Master's Degree in public administration/ development sector.	<p><b>General Experience</b></p> <p>- 20 years' experience in Ministries/agencies</p> <p>- Must have worked as Project Director/ DPD in Govt./Non-Govt. projects</p> <p><b>Specific Experience</b></p> <p>- 20 years' experience in rural development sector</p> <p>- Relevant Publication</p> <p>- Excellent writing/Reporting Skill</p>	Dhaka. Frequent travel to anywhere in the country is expected.
	Other information	(a) Individual Consultant will be selected in accordance with the procedures set out in the PPR-2008.				



# LOCAL GOVERNMENT ENGINEERING DEPARTMENT

Local Government Division

Ministry of Local Government, Rural Development & Cooperatives



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19.		(b) Detailed information may be collected from the undersigned office during office hour.
20.	Association with foreign firm is	Not encouraged.

21.	Ref No	Phasing of Service	Location	Indicative start date	Indicative completion Date
	46.02.0000.686.11.003.23.25	-	48/3 Monico Mina Tower (level-05), West Agargaon, Shere Bangla Nagar, Dhaka-1207	01/03/2024	30/06/2026

#### PROCURING ENTITY DETAILS

22.	Name of Official Inviting EoI	Abul Monzur Md. Sadeque
23.	Designation of Official Inviting EoI	Project Director
24.	Address of Official Inviting EoI	48/3 Monico Mina Tower (level-05), West Agargaon, Shere Bangla Nagar, Dhaka-1207.
25.	Contact details of Official Inviting EoI	Telephone: +02-223314121, Cell: +8801678054300; Email: <a href="mailto:monzursadeque@gmail.com">monzursadeque@gmail.com</a> ; pd.myvillage.mytown@lged.gov.bd

- The procuring entity reserves the right to accept or reject any or all EoIs
- Expressions of Interest must be delivered to the address below in sealed envelope on or before 10 January 2024 during 2.00 PM with clearly mention package number and name.

(Abul Monzur Md. Sadeque)

Project Director

Tel: +02-223314121; 01678054300

[monzursadeque@gmail.com](mailto:monzursadeque@gmail.com), [pd.myvillage.mytown@lged.gov.bd](mailto:pd.myvillage.mytown@lged.gov.bd)

Memo No: 46.02.0000.686.11.003.23.25

Dated: 27/12/2023

#### Copy forwarded for kind information:

1. Chief Engineer, LGED, Dhaka.
2. Director General, CPTU, IMED, Planning Commission, Agargaon, Sher-e-Bangla Nagar, Dhaka. He is requested to publish the notice into the website.
3. Additional Chief Engineer (all), LGED, Dhaka.
4. Superintendent Engineer (Admin), LGED, Dhaka.
5. In charge of MIS Unit, LGED, HQ/Dhaka. He is requested to publish the notice into LGED Website
6. The Editor, Amar Sangbad/Dhaka Tribune. He is requested to publish the Tender Notice urgently at every edition in his Newspaper before 30/12/2023 for one day circulation.
7. Notice board.