



Government of the People's Republic of Bangladesh
Local Government Engineering Department
Haor Infrastructure and Livelihood Improvement Project
RDEC Bhaban, Level-3
Agargaon, Shere-e-Bangla Nagar
Dhaka-1207
www.lged.gov.bd



শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি

Memo No: 46.02.0000.725.07.120.21.1900

Date: 06/12/2021

Invitation for Expression of Interest (EOI)
For
National Consulting Firms

1. The Government of the People's Republic of Bangladesh has received a grant from IFAD's (International Fund for Agricultural Development) Adaptation for Smallholder Agriculture Program (ASAP) Trust fund (ASAP Trust Grant No: G-COFIN-ASP-847A-BD) for the Haor Infrastructure and Livelihood Improvement Project (HILIP) including Climate Adaptation and Livelihood Protection (CALIP) and intends to apply part of the proceeds of this grant to cover eligible payment under the contract for the provision of consultancy service for the project by a consulting firm (national) on Gender Mainstreaming Study.
2. The purpose of the Gender Mainstreaming Study is to assess the direct socio-economic benefits in terms of increased income, productivity, improved skills, capacity building, employment, household assets leading to livelihood improvement through project interventions. The successes of this study will be an add value instrument for the future programs towards a gender-sensitive society to increase women's social visibility and decision-makers in the community.
3. HILIP now invites eligible consultants (Firms) to express their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (List of similar assignments, list of key personnel and so on). The expert/specialist required to carry out the assignment are team leader (Gender Expert) and other Sociologist, Economist, Analyst, Enumerator related to the above activities. Applicable method will be Consultants Qualifications Selection (CQS).
4. Consulting firm's qualification and experiences:
 - The firm should be legally registered and must have 05 years of experiences in Socio Economic and Gender Mainstreaming in development projects of Bangladesh;
 - The firm should have successfully completed at least one service contract related to gender related study within the last 3 years;
 - The firm should have experience in working with donor funded projects (WB, UN financed project would be desirable);
 - Working experience in Haor/Char land/Costal areas and evidence of undertaking similar assignments and production of quality results will be an advantage.
 - The firm should provide undertaking that the firm has not been blacklisted or debarred by any Government Organization;
 - A capacity statement on available IT equipment (software/hardware) requirement for data analysis process;
5. The interested consulting firm shall submit their EOIs including, but not limited to, the following information:
 - A. General information of the organization:**
 - (i) Name and address with Organization's Brochure; and
 - (ii) Number of years in active business (with supporting legal/relevant documents).
 - B. Mandatory information of the organization:**
 - (i) Updated Trade license and Registration number with year and name of the agency;
 - (ii) TIN and VAT Registration number;
 - (iii) Total number of permanent staff in pay- roll (i.e. in tabular form) with their qualification.
 - (iv) Average Annual Turnover for last 3 FYs supported by Audit Financial reports;
 - (v) Number of similar contracts with value completed in last 5 FYs only; and
 - (vi) List of works conducted in Haor/Costal/Char areas.
 - (vii) Experience in development partner's funded similar projects;
 - (viii) List of offices/training centres/workshops with address/areas in square feet and list of logistics.



6. The details of the packages are outlined as follows:

SL No.	Package No.	Package Title	Key Staff man-months	Completion Time
1	HILIP/18/SD3	Gender Mainstreaming Study	28	3 Months

7. The project if necessary may perform field verification regarding the correctness of the information and other statements/documents provided by the service provider in the EOI and if found incorrect or vilified, the concerned EOI will be rejected at any stage of the short listing process or even beyond that. The consulting firm submitting the EOI shall produce necessary documents upon demand by the project.
8. The Undersigned will not be responsible for any cost or expenses incurred in connection with the preparation or delivery of the EOI and visit to any office or site whatsoever.
9. A firm may enhance its capability/capacity with the other firms in the form of JVCA following PPR-2008 rules 54.
10. Interested service providers may obtain further information's including TOR by contracting to the address below during normal office hours or LGED website (lged.gov.bd).
11. EOI (one hard copy and one soft copy in pdf) should be submitted on or before 27/12/2021 up to 2.00 PM in a sealed envelope delivered to the Project Director of HILIP-CALIP, LGED-RDEC Bhaban (Level-3), LGED HQ, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh and submitted EOIs will be opened at 3:00 PM on the same day (27/12/2021).
12. The Procuring Entity (PE) reserves the right to accept or reject any or all EOIs without assigning any reason whatsoever.

(Gopal Chandra Sarker)
Project Director
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Email: gopalpdhilip@gmail.com

CC:

1. The Chief Engineer, LGED, Agargaon, Dhaka.
2. The Additional Chief Engineer (IWRM), LGED, Agargaon, Dhaka
3. The country program officer (CPO)-Bangladesh, Asia and the Pacific Division-IFAD.
4. The Unit In-Charge, MIS Unit, LGED, Agargaon, Dhaka. He is requested to publish the above EOI notice in LGED website.
5. The Editor: 1) Dhaka Tribune 2) Jai Jai Din; He is requested to publish the above EOI notice in his widely circulated daily newspaper in inner page for 1(one) day only before 11.12..2021 .