



Government of the People's Republic of Bangladesh
Local Government Engineering Department
Host and FDMN Enhancement of lives through
Infrastructure Improvement Project (HELP)
Workshop Bhaban (Level-3), Agargaon,
Sher-e-Bangla Nagar, Dhaka-1207.
www.lged.gov.bd

Memo No. 46.02.0000.560.07.005.24.08

Date: 19/12/2024

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING SERVICES – FIRMS SELECTION)**

[INTERNATIONAL]

Country: Bangladesh

Name of Project: Host and FDMN Enhancement of lives through Infrastructure Improvement Project (HELP)

Assignment Title: Consulting Services for Monitoring and Evaluation

Reference No: HELP/S-02

Credit No: IDA-7545-BD

1. The People's Republic of Bangladesh has received credit & Grant from the International Development Association (IDA) of the World Bank Group toward the cost of the Host and FDMN Enhancement of lives through Infrastructure Improvement Project (HELP) and intends to apply part of the proceeds for the consulting services for Monitoring and Evaluation (M&E).
2. The overall objective of the Monitoring and Evaluation (M&E) consultancy service is to carry out independently Monitoring & Evaluation of project progress, inputs, outputs, processes, outcomes and impacts of the project along with independently identification, analysis, assessment and monitoring of project specific operational risks and propose proposal for avoidance and mitigation measure. Implementation period is 48 months or project period whichever comes earlier and expected commencement time of the service is July 2025.
3. The detailed Terms of Reference (TOR) for the assignment can be obtained at the following website: www.lged.gov.bd or can be obtained at the address given below.
4. The Local Government Engineering Department (LGED) now invites eligible consultancy firms ("Consultants") to indicate their interest in providing Monitoring and Evaluation Consulting Services. Interested Consultancy firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:
 - General Experience of the Firm (core business and years in business);
 - Experience in similar assignments of compatible size, complexity and technical specialty in the required area. Experience in development partner-financed contracts will be considered an advantage;
 - Firm's financial strength;
 - Firm's in-house staffing resources with relevant expertise (extent of relevant expertise available among the staff who are on the firm's regular payroll). However, CVs of individual staff will not be evaluated in the EOI/shortlisting stage.
5. Consultants are requested to submit at least the following supporting documents in support of the above-mentioned criteria: (a) **The Firm's Incorporation/Trade/registration documents from the country of the firm** ; (b) JV agreement/letter of intent (if applicable); (c) Firm's brochure; (d) Audited financial reports for last 3 years; (e) list of the firm's in-house/regular staff with relevant expertise (f) description of experience of similar assignments in Project Data Sheet (which shall include, among others, project & assignment name, scope of services, contract amount, duration of the assignment, total person-months of the assignment, name of the client with address,



period of contract (date of contract signing to date of completion), funding agency(s), location/country of service, description of the project with components, services actually performed etc.) completed during the last 10 years.

6. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank Procurement Regulations for IPF Borrowers (Fifth Edition, September 2023) ("Procurement Regulations") setting forth the World Bank's policy on conflict of interest.
7. Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. The qualifications of sub-consultants will not be considered in the EOI evaluation and Shortlisting process. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected, and it is preferable to limit the maximum number of JV partners to 03 (three) including the Lead Firm. In the case of an association (JV or Sub-consultancy), **the Consultants must explain in the EOI submission (a) the rationale for forming the association and (b) the anticipated role and relevant qualifications of each member of the Joint Venture and/or of each sub-consultant for carrying out the assignment, to justify the proposed inclusion of the JV members and/or sub-consultants in the association.**
8. A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the World Bank Procurement Regulations for IPF Borrowers (Fifth Edition, September 2023).
9. Expressions of interest must be delivered in a written form to the address below in person, or by mail or by email by 15.00 local time (GMT+ 6 hours) **on or before 30 January, 2025**. In the case of hard copy, one original and three copies should be submitted. Further information can be obtained at the address below during office hours from 09.00 to 16.00 hours local time.
10. The soft copy of the same may be sent through email mentioned below. Please note that, in case of submission through email, the Client shall not be responsible for the confidentiality of the submitted documents prior to the submission deadline. In this case, the Client shall not be responsible if the document/s sent by the Consultant are not accessible by the Client. Please clearly mention **"Expression of Interest (Eoi) for Consultancy Services for Monitoring and Evaluation (Package No: HELP/S-02) under HELP Project, LGED"** in the email's subject or on the top of the envelope in case of hard copy.

(Md. Abdus Salam)

Project Director

HELP Project, LGED

e-mail: pdhelp.lged@gmail.com