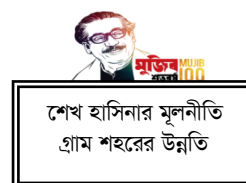


Government of the People's Republic of Bangladesh

Local Government Engineering Department
 "Technical Assistance Project for My Village-My Town"
 LGED, LGED Bhaban, (Level-08)
 Agargaon, Sher-e-Bangla Nagar
 Dhaka-1207
www.lged.gov.bd



Memo No. 46.02.0000.982.18.002.21.41

Dated: 03/06/2021

Request for Expression of Interest (EOI)

1.	Ministry/Division	Ministry of Local Government, Rural Development & Co-operatives /Local Government Division		
2.	Agency	Local Government Engineering Department (LGED)		
3.	Procuring Entity Name	Project Director, Technical Assistance Project for 'My Village-My Town'.		
4.	Procuring Entity Code	Not at present.		
5.	Procuring Entity District	Dhaka		
6.	Expression of Interest (EOI) for selection of Consulting firm	Consulting firm		
7.	Title of Service	Request for Expression of Interest (EOI) for conducting feasibility/ reviewing study on Upazila Master Plan		
8.	EoI Ref. No.	Memo No. 46.02.0000.982.18.002.21.41		
9.	Ref. Date	03/06/2021		
KEY INFORMATION				
10.	Procurement Sub-Method	Fixed Budget Selection (FBS)		
FUNDING INFORMATION				
11.	Budget and Source of Funds	GOB		
12.	Development Partners (if applicable)	Not Applicable		
PARTICULAR INFORMATION				
13.	Project Code (if applicable)	223041300		
14.	Project Name	Technical Assistance Project for 'My Village-My Town'		
15.	Place of EoI submission	Office of the Project Director, Technical Assistance Project for 'My Village-My Town', LGED Bhaban, Level-8, LGED H/Q, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.		
16.	EoI closing date & time	Date	Time	
		20/06/2021	02:00PM	
INFORMATION FOR APPLICANT				
17.	Brief Description of Assignment	<p>Study on Upazila Master Plan that includes the following studies (1-4) covering following assignments (a-e)</p> <p>Study 1: Preparation of a sound methodology and setting appropriate indicators for prioritization of Upazilas to start the preparation of Development Plan of all Upazilas of Bangladesh.</p> <p>Study 2: Assessment of institutional capacity of Municipalities, Upazilas and other government agencies in sanctioning planning permission, plan implementation and monitoring to ensure development control.</p> <p>Study 3: Determination of appropriate approach, hierarchy and jurisdiction of various Development Plans for the preparation of Local Plan (Upazila), Regional Plan and National Plan based on government policies and vision for the future.</p> <p>Study 4: Assessment of current institutional capacity of Local Government Engineering Department (LGED) in preparation of the Upazila Development Plan and necessary reform.</p> <p>Assignments in brief</p> <p>(a) Review and analysis: Studying the capacity and present planning practices in Upazilas and Municipalities (within Upazila) level in Bangladesh, particularly, in plan preparation, implementation and development control.</p> <p>(b) Prioritization: Development of prioritization methodology for selection of Upazilas for Master Plan preparation considering their trend of development, long-term plans, vision and targets of Government with an objective of preparation of Master Plan for all Upazilas by 2030.</p> <p>(c) Guidelines: Suggest appropriate guidelines for the preparation of Development Plans in Local Level (Upazila) and Regional Level (District) specifying the proper approach, hierarchy and jurisdiction. Also proposing necessary changes to improve the capacity improvement of LGED for plan preparation in Upazila level.</p> <p>(d) Report: Submission and presentation of reports for all studies as listed above.</p> <p>(e) Stakeholder meeting: Conduct stakeholder meetings, workshops, and interviews as required.</p>		
18.	Experience, Resources & Delivery Capacity Required	<p>The EOIs would be reviewed on the basis of the following</p> <ol style="list-style-type: none"> Registration of Firm Age of firm (years in relevant business) Availability of key professionals. Turnover of the consultant (financial resources) Experience of the firm in similar tasks/assignments (examples of past experience-similar nature and/or complexity) Experience of the firm in other works (examples of other experience) Support Services <p>[Provide information indicating that they are qualified to perform the services (brochures; description of similar assignments; experience in similar conditions; financial resources; availability of appropriate skills among staff; etc.)]</p>		
19.	Other information	<p>(a) Consulting firm will be selected in accordance with the procedures set out in the PPR-2008.</p> <p>(b) Detailed information may be collected from the undersigned office during office hour.</p>		
20.	Association with foreign firm is	Not encouraged.		
21.	Project Ref No	Location	Indicative start date	Indicative completion date
	MVMT/S-18	-	Dhaka	30/07/2021

PROCURING ENTITY DETAILS		
22.	Name of Official Inviting EoI	Abul Monzur Md. Sadeque
23.	Designation of Official Inviting EoI	Project Director
24.	Address of Official Inviting EoI	Level-8, LGED Bhaban, Agargaon, Dhaka-1207
25.	Contact details of Official Inviting EoI	Telephone: +02-58155292, Cell: +8801678054300; Email: monzursadeque@gmail.com; myvillage.mytown@lged.gov.bd

- The procuring entity reserves the right to accept or reject any or all EoIs
- Expressions of Interest must be delivered to the address below in sealed envelope on or before 20 June 2021 during 2.00 PM with clearly mention package number and name.

(Abul Monzur Md. Sadeque)

Project Director

Tel: +02-58155292; +8801678054300

monzursadeque@gmail.com, myvillage.mytown@lged.gov.bd