



Government of the People's Republic of Bangladesh

Local Government COVID-19 Response

and Recovery Project (LGCRRP)

Level-7, RDEC Bhaban, LGED

Agargaon, Sher-E-Bangla Nagar, Dhaka-1207

www.lged.gov.bd



“শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি”

Memo No. 46.02.0000.660.07.014.23.2000

Date: 17/10/2023

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES- FIRMS SELECTION)

BANGLADESH
LOCAL GOVERNMENT COVID-19 RESPONSE AND RECOVERY PROJECT (LGCRRP)
IDA Credit No.7033-BD

Assignment Title: Selection and Employment of a Firm to Support ULGIs for Emergency Preparedness and Rescue Plan (EP &RP) and Procedure

Reference No.: (Package no SF 14A)

The People's Republic of Bangladesh has received credit SDR 214,400,000 (USD 300,000,000 equivalent) financing from the World Bank toward the cost of Local Government COVID-19 Response and Recovery Project (LGCRRP) to be implemented by Local Government Engineering Department (LGED) and intends to apply part of the proceeds for consulting service of Selection and Employment of a Firm to Support ULGIs for Emergency Preparedness and Rescue Plan (EP &RP) and Procedure (Package no SF 14A).

The consulting services (“the Services”) are include, not limited to: **(Detail scope of services are mentioned in the terms of reference):**

Activity-1: Stakeholder consultations and review of conceptual framework: Review and validate guidelines, and templates for drafting and mainstreaming ULGI Local Preparedness Plans.

Activity -2 : Developing template and toolbox for preparation of LPPs: Provide support to all ULGIs on the preparation of LPPs through training, courses, setting up of online portals (DCAT), making available experts, and help desks for ULGIs

Activity-3: Supporting 339 ULGI with the preparation of LPPs: Provide active support to ULGIs (for example through web-based, call-in and physical offices in different regions) and review draft LPPs and help ULGIs in preparing, finalizing and adopting LPPs.

Activity4: Recommendations for financing, monitoring and lessons learnt: Final report on lessons learned from LPPs, recommendations on mainstreaming LPPs in municipal planning, urban management, and budgeting, as well as preparedness planning.

Activity5: Final report: Provide a summary report on the key findings and recommendations in a publishable version in English and Bengali.

Expected date for commencement of the services may be March 2024 and completion within 15 (Fifteen) months. Estimated Key Professional staffs is about 92 (Ninety Two) months as continuous/intermittent throughout the project tenure. *TOR can be found at the following website: (or can be obtained from the undersigned during office hour. The advertisement is also available in the website of LGED & CPTU (www.lged.gov.bd & www.cptu.gov.bd) and any other information in this regard could be obtained from the undersigned during office hour.*

The Local Government COVID-19 Response and Recovery Project (LGCRRP) to be implemented by Local Government Engineering Department (LGED) under Local Government Division, ministry of Local Government, Rural Development and Cooperatives, Government of Bangladesh now invites eligible Consultancy Firm to indicate their interest in providing the Services. Interested consulting firm should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Key Experts will not be evaluated at the short-listing stage. The short-listing criteria are:

- General experience of the firm
- Experience of the in similar task in similar condition
- Availability of Professional staffs & logistics
- Financial Strength

Consultants are requested to submit, but not limited to, the following supporting documents in support of the above-mentioned criteria:



(i) The Firm's Incorporation/Trade/registration documents from the country of the firm (ii) Firm's brochures; and (iii) description of similar consultancy contracts, including the scope, contract amount, name of Client, period of the contract (date of contract signing to date of completion), location/country of the services, etc.

The attention of interested Consultants is drawn to the Section III, Para 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrows, July 2016 and updated in November 2020," setting forth the World Bank's policy on conflict of interest.

A consulting firm is allowed to submit the expression of interest alone if it considers itself to be fully qualified on its own for the assignment, as it is not mandatory for consultants to associate with any other firm(s), whether foreign or local. Alternatively, if consultants themselves choose to associate to enhance their qualifications and capability for the assignment, then such associations may either be as a Joint Venture (i.e. all members of the joint venture shall be jointly and severally responsible) and/or Sub-consultants (i.e. the Consultant will be responsible, including for the services of the sub-consultant). In case of an association, the Consultants must explain in the EOI submission (a) the rationale for forming the association and (b) the anticipated role and relevant qualifications of each member of the Joint Venture and/or of each sub-consultant for carrying out the assignment, to justify the proposed inclusion of the JV members and/or sub-consultants in the association. Failure to provide the above explanation in the Expression of Interest may risk the association not being shortlisted for the assignment. However, the qualifications/experience of sub-consultants will not be considered by the Client in the evaluation of Expressions of Interest for Shortlisting purposes.

If shortlisted, Consultants will still have opportunity at the subsequent proposal preparation stage to further enhance their expertise for the assignment by associating with non-shortlisted consultants in the form of a Joint Venture or as Sub-consultants. In all such cases a shortlisted Consultant must obtain the written approval of the Client prior to the submission of the Proposal, for which the shortlisted Consultant will be required to justify the rationale for associating and specify the proposed role and relevant qualifications of the proposed associate(s) for carrying out the assignment. When associating with non-shortlisted firms in the form of a joint venture or a sub-consultancy, the shortlisted Consultant shall be a lead member. However, Instruction to Consultant (ITC) clauses of RFP will prevail in regard to associate with non-shortlisted firm or sub-consultant during proposal preparation stage.

A Consultancy Firm will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours (9:00 AM to 17:00 PM BST).

Expressions of Interest shall be submitted by 3:00 PM on or before 15/11/23, in sealed envelope delivered to Project Director, Local Government COVID-19 Response and Recovery Project (LGCRRP), RDEC Bhaban (Level-7), LGED, Dhaka-1207.

The client reserves the right to accept or reject any/all Expressions of Interest (EOI).

(Nazmus Sadat Md. Zillur Rahman)
Project Director

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Copy forward for necessary action (**not in order of seniority**):

1. Chief Engineer, LGED, Dhaka.
2. Director General, CPTU, IMED, Planning Commission, Agargaon, Sher-E-Bangla Nagar, Dhaka
3. Additional Chief Engineer (UM), LGED, Dhaka & Project Coordinator of LGCRRP
4. Task Team Leader, The World Bank, LGCRRP.
5. Office copy