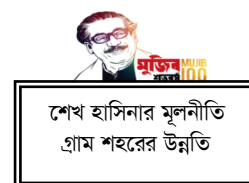


**Government of the People's Republic of Bangladesh**  
Local Government Engineering Department  
"Technical Assistance Project for My Village-My Town"  
LGED, LGED Bhaban, (Level-08)  
Agargaon, Sher-e-Bangla Nagar  
Dhaka-1207  
[www.lged.gov.bd](http://www.lged.gov.bd)



Memo No. 46.02.0000.982.18.002.21.40

Dated: 03/06/2021

**Request for Expression of Interest (EOI)**

1.	Ministry/Division	Ministry of Local Government, Rural Development & Co-operatives /Local Government Division		
2.	Agency	Local Government Engineering Department (LGED)		
3.	Procuring Entity Name	Project Director, Technical Assistance Project for 'My Village-My Town'.		
4.	Procuring Entity Code	Not at present.		
5.	Procuring Entity District	Dhaka		
6.	Expression of Interest (EOI) for selection of Consulting firm	Consulting firm		
7.	Title of Service	<b>Request for Expression of Interest (EOI) for conducting feasibility/ reviewing study on Community Space and Recreation Facilities at village level</b>		
8.	EoI Ref. No.	Memo No. 46.02.0000.982.18.002.21.40		
9.	Ref. Date	03/06/2021		
<b>KEY INFORMATION</b>				
10.	Procurement Sub-Method	Fixed Budget Selection (FBS)		
<b>FUNDING INFORMATION</b>				
11.	Budget and Source of Funds	GOB		
12.	Development Partners (if applicable)	Not Applicable		
<b>PARTICULAR INFORMATION</b>				
13.	Project Code (if applicable)	223041300		
14.	Project Name	Technical Assistance Project for 'My Village-My Town'		
15.	Place of EoI submission	Office of the Project Director, Technical Assistance Project for 'My Village-My Town', LGED Bhaban, Level-8, LGED H/Q, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.		
16.	EoI closing date & time	Date	Time	
		20/06/2021	02:00PM	
<b>INFORMATION FOR APPLICANT</b>				
17.	Brief Description of Assignment	<p>Study on Community Space and Recreational Facilities at Upazila Level that includes following studies (1-3) covering following assignments (a-d)</p> <p>Study 1: Developing utilization and management framework for playground and community spaces in donated land/buildings at the villages of the country.</p> <p>Study 2: Developing a number of models for the school playgrounds with different outdoor games</p> <p>Study 3: Developing a planning guideline for setting up of public library/ youth recreation center &amp; sports complex/ mini stadiums etc. at Upazila level.</p> <p><b>Assignment in brief</b></p> <p>(a) Preparation of guideline for development, operation and maintenance of community spaces and recreational facilities at donated land/ houses with four case studies. Preparation of agreement indicating contracting arrangement for resource sharing and government investment in selected properties.</p> <p>(b) Developing a number of prototype architectural and structural design of school playgrounds utilizing sustainable materials. (At least five real case studies involving different field sizes).</p> <p>(c) Developing a planning guideline for setting up of public library/ youth recreation center &amp; sports complex/ mini stadiums etc. at Upazila level. Conduct five case studies and prepare reports at different Upazilas.</p> <p>(d) Stakeholder meetings: Conduct stakeholder meeting for design of community spaces and recreational facilities as required.</p>		
18.	Experience, Resources & Delivery Capacity Required	<p>The EOIs would be reviewed on the basis of the following</p> <p>a) Registration of Firm</p> <p>b) Age of firm (years in relevant business)</p> <p>c) Availability of key professionals.</p> <p>d) Turnover of the consultant (financial resources)</p> <p>e) Experience of the firm in similar tasks/assignments (examples of past experience-similar nature and/or complexity)</p> <p>f) Experience of the firm in other works (examples of other experience)</p> <p>g) Support Services</p> <p>[ Provide information indicating that they are qualified to perform the services (brochures; description of similar assignments; experience in similar conditions; financial resources; Availability of appropriate skills among staff; etc.)]</p>		
19.	Other information	<p>(a) Consulting firm will be selected in accordance with the procedures set out in the PPR-2008.</p> <p>(b) Detailed information may be collected from the undersigned office during office hour.</p>		
20.	Association with foreign firm is	Not encouraged.		
21.	Project Ref No	Phasing of Service	Location	Indicative start date
	MVMT/S-17	-	Selected Case Study in Upazilas (as per TOR)	30/07/2021
				Indicative completion date
				30/12/2021

<b>PROCURING ENTITY DETAILS</b>		
22.	Name of Official Inviting EoI	Abul Monzur Md. Sadeque
23.	Designation of Official Inviting EoI	Project Director
24.	Address of Official Inviting EoI	Level-8, LGED Bhaban, Agargaon, Dhaka-1207
25.	Contact details of Official Inviting EoI	Telephone: +02-58155292, Cell: 01678054300; Email: monzursadeque@gmail.com, myvillage.mytown@lged.gov.bd

- The procuring entity reserves the right to accept or reject any or all EoIs
- Expressions of Interest must be delivered to the address below in sealed envelope on or before 20 June 2021 during 2.00 PM with clearly mention package number and name.

**(Abul Monzur Md. Sadeque)**  
 Project Director  
 Tel: +02-58155292; 01678054300  
 monzursadeque@gmail.com, myvillage.mytown@lged.gov.bd